

Name of Patient: _____
 HKID No.: _____ M/F Age: _____ DOB: _____
 Dr. _____ Date of Admission: _____
 Bed/Patient No.: _____/_____

ADMISSION LETTER

Date & Time of Admission: _____ AM /PM Room category: Private Semi-private General Ward
 Surgical Medical General Ward Paediatric
 Daybed : Private Semi-private General Ward Day Case (outpatient)

Patient's Name: _____ Date of Birth: _____
 Sex: F / M HK ID /Passport No. _____ Tel/Mobile: _____

Provisional Diagnosis: _____
 Attending Doctor: _____ (Please print) Tel/Mobile: _____

Past Medical History: Asthma DM Hypertension Coronary Heart Disease

Allergy: _____

Current Medication: Anti- Hypertensive drugs _____
 DM Drugs _____
 NSAID _____ Anti-coagulants _____
 Others _____

Risks: Bleeding Fall Pressure Sore
 Others _____

Advance Directive: No Yes → bring a copy and give it to ward nurse

Doctor's Order:

Acknowledgement of "type & screen" for major procedure Doctor signature: _____

Type & screen: No Yes

Operation/Procedure/Endoscopy _____

OT date & time _____ Anaesthesia: _____

Anaesthetist: _____ (Please print) Tel/Mobile: _____

Patient's Insurance Coverage (Please specifies insurance company & plan where applicable):

Estimated Doctor's Fees 預算醫生費用 (To be completed by doctor 由醫生填寫)		
Daily Doctor's Round Fee 每日醫生巡房費:	\$	X _____ day(s) 日
Surgical Fee 手術費:	\$	
Anaesthetist's Fee 麻醉科醫生費:	\$	
Other Specialists' Consultation Fee (Please Specify) 其他專科醫生診療費用 (請註明):	\$	
Other Items and Charges 其他項目及收費:	\$	
Total 總計	\$	

I have explained to the patient / next-of-kin / authorized person details of the above estimated charges and have sought his / her agreement. 本人已向病人 / 親屬 / 獲授權人士解釋上述預算費用，並徵得其同意。

Name of Doctor 醫生姓名

Signature of Doctor 醫生簽署

日期 Date

DISCLAIMER 免責聲明

I understand that this budget estimate is not legally binding and is for reference only. Additional charges incurred from complications and from disease diagnosed after admission are not covered. I agree that final payments are subject to charges incurred from treatment, procedures and services performed and should be made in accordance with hospital invoice.

本人知悉服務預算費用並無法律效力，僅為參考，並不包括因併發症以及入院後發現的疾病所產生的額外費用。本人同意最終收費視乎病人實際接受的治療、程序及服務而定，並以醫院帳單所列為準。

Name of patient / next of kin / authorized person
病人 / 親屬 / 獲授權人士姓名

Signature of Patient / Next-of-kin / authorized person
病人 / 親屬 / 獲授權人士簽署

Relationship 關係

Date 日期

*** Please remind patient to bring ID card/ Birth Certificate/Passport & Deposit ***

請通知病者入院時需攜帶身份證件/出生證明/護照及按金